

**Dromana Foreshore Committee of Management Inc.**  
**Minutes of Meeting held on 27<sup>th</sup> May 2024**  
**6.30pm**

Meeting Opened: 6.30pm.

1.	<p><b>In attendance:</b> JA, MB, JW, LA, RG, MT, JS  Invited: ME, WC. Caravan Park Manager RH.  Observer: Rick MPBBA  DEECA Representatives: Sarah Wordsworth &amp; Jasmine Collard attended.  <b>Apologies:</b> NM, C/P Manager RH was unable to attend due to medical reasons.  Welcome to SW &amp; JC (DEECA)</p>	
2.	<p><b>Conflicts of Interest</b> – Chairperson asked for any changes of conflict of interest. Nil</p>	JA
3.	<p><b>Minutes of Meeting held on:</b> 22<sup>nd</sup> April 2024  Moved: MB Seconded: JW Carried:</p>	JA
4.	<p><b><u>Secretary/ Correspondence/Transfers/ Financial Statement</u></b>  Correspondence/Transfers/Financial Statement  Moved: MB Seconded: LA Carried  No report from Secretary due to Annual Leave.  Staff Salaries and Vehicle expenses have increased this year as expected.</p>	WC/MB
5.	<p><b>Matters Arising</b></p>	
6.	<p><b>Subcommittee Reports:</b></p>	
	<p><b>Caravan Park-</b> Managers report tabled and discussed. MB discussed that a new position for the extinguishers is to be advised. A couple of things are to be added to the Managers list of duties. WC to include a leaflet advising that Ratsack is not to be used by any of the c/p users with the welcome pack or Invoices.  Caravan Park will also need to be advised of the bay trail continuation once the concept plan has been received from the M. P. Shire and reviewed by the committee. Suggestion made to have an extraordinary meeting to discuss the M.P. Shire concept plan - once received - all agreed as it will be very involved and will take up a lot of time.</p>	MB JA/RG
	<p><b>Works / Bay Trail</b> – As tabled  Asbestos removal Quote for T2 discussed. Go ahead with removal all agreed.  Quote required for replacing the ceiling once the asbestos one has been removed.  Invite M. Turner to June meeting for 15minutes, 6:30 – 6:45 (Has been changed to July due to Life Saving Vic having to be moved and is now attending in June instead)  JW asked that it be noted in minutes that as NM is now on leave, JW has taken back the reigns. JW spoke to Luke at NPC to see where the permit is at for the new shed. Last week emailed that council is fine with most of the application but feel they need to advertise with a sign on the fence, Luke will challenge this with the Shire and state that it is not required as DEECA has approved for it to go ahead.</p>	JW JA/LA MT/NM (ME)
	<p><b>Latrobe Reserve</b> – As tabled</p>	MT LA/JW (ME)

	<b>Vegetation Management – As tabled</b>	<b>MT</b> LA/JW (ME)
	<b>Finance -</b>	<b>MB</b>
	<b>Grants – MB</b> Applying to Better Boating Victoria for a grant to do some dredging at the boat ramp. 50-100K All agreed unanimously for MB to apply.	<b>MB</b> MB
	<b>Combined Foreshores – ME</b> attended meeting.	<b>ME</b>
	<b>Town Centre – Nil</b>	<b>ME</b>
	<b>Staff / Volunteer Liaison – Performance</b> reviews to be done prior to EOF Year.	<b>MB</b> RG
	<b>Dogs on Beaches – JS</b> stated that this will only increase with the Shire announcing a new housing estate to be built at the back of the Dromana Industrial Estate.	<b>JS</b>
	<b>All Subcommittee Reports approved</b> Subcommittee Reports Moved: JW Seconded: MT Carried:	
7.	<p><b><u>Other Business</u></b></p> <p>DEECA representatives presented JA (Chairperson) with a framed certificate for her many years of service to the Dromana Foreshore Committee of Management.</p> <p>Sarah nominated JA for the award to be acknowledged for her many years of service. DEECA appreciate all the volunteers, but JA has been on the committee for over 26 years and the chairperson since 2000.</p> <p>Following is Sarah’s speech:</p> <p>Julie Allan – nominated by myself - for her length of service and leadership in managing the Dromana Foreshore Reserve CoM Inc. 28 years in 1996. Chair for 24 years starting in 2000.</p> <p>Personally, I have known Julie for almost all the 20 years I have been at DEECA and all the other previous name changes.</p> <p>She is a dedicated, loyal and passionate member of this committee of management, and I wanted to celebrate this massive achievement. Julie has a wealth of knowledge and experience in coastal matters, great negotiation skills and such a friendly yet professional manner and has implemented this in her role as chair of Dromana. You are an inspiration to us, and the committee and I wanted to thank you so much for your dedication, pride for the foreshore reserve and your committee members and amazing leadership.</p> <p>I know so much has been achieved in your tenure as chair but some of the particular projects that you have achieved which Mark helped me with include:</p> <ul style="list-style-type: none"> <li>• The completion of the Bay Trail through the area managed by this committee of management.</li> <li>• Amendment of boatshed licence terms to 10 years providing less administrative burden as well as giving licensees more certainty of tenure.</li> <li>• Construction of the Federation Trail providing a link between the beach and the Two Bays Walking trail.</li> </ul>	

- Mapping of indigenous and remnant areas of vegetation within the entire foreshore area with collaborative input from local members of the Bunurong people.

Thank you for all that you do. Being a volunteer of such an organisation is tireless and hard at times and you have taken it in your stride. You are a true inspiration. Even answers my calls when she is holidaying in Palm Cove.

Thank you. Sarah Wordsworth.

JA responded, stating that the award is for everyone on the committee and that she is really proud to be involved with the Dromana Foreshore.

LA presented JA with a bunch of flowers on behalf of the DFC.

The committee thanked both Sarah & Jasmine for coming all this way to do the presentation.

The next few minutes where open for questions to SW & JC.

A letter was requested from DEECA for in principal support for a grant for the boat ramp. JS asked if there is any news about dogs on beaches:

Sarah advised that at COMS meeting the MOU was discussed and more clarity has been asked by DEECA to the MPS council of what is being done and is awaiting their reply, but they do now have a contact name at MPS which she will give to DFC. Merricks have been added into the MOU.

ME spoke about the frustrations involved with all COMs as to the lack of information about what the council rangers actually do. A meeting is to be requested with MP Shire to discuss and relay what is needed by the COMs.

Sarah will advise when this has been organised. LA – advised that Works committee will be more specific when advising BS owners of breaches of their Licence and applying the correct processes. One of the processes to be put in place is that when a 3rd letter is sent to a BS owner (asking for non-approved work to be removed) is when DFCoM should contact DEECA and advise them of the breach of the Licence agreement. Solar panels on BS discussed, SW will look into this and advise. Question asked about a DEECA grant for T2 upgrade, SW will look at where the upgrade grants are on their list and advise.

ME asked about the bay trail meeting with MPS council that MB & JA attended:

The trail will be continued through the caravan park, between the caravan site and car parking space, this will result in a loss of parking in the caravan park. The bay trail will not be on the other side of Point Nepean Rd. MPS have said safety is their main concern. MB walked the whole C/P with the Shire reps. MB reiterated to them that they must not commence until there is a solution to the boat ramp section and also that it is not to be done during the DFCoM caravan park season. Attendance was 3x people from DFCoM, 2x other interested parties, 5 from the MP Shire and 3x Consultants.

Focus newsletter to be sent with BS Invoices if possible and all chair articles to be sent to the Secretary by June 7<sup>th</sup>.

	<p><b>Website:</b> NM to continue to do this whilst on leave of absence.</p> <p>Hand Cleaning/Beach raking discussed – ME asked: now that the Shire are not raking the Peninsula beaches do the committee still want to utilise the tractor and pay for it from DFCoM funds. JW asked if there is any information available to know what volume of manmade rubbish there is compared to environmental rubbish that is washed up on the beach from the tides etc. MB suggests that winter would more than likely be environmental rubbish due to high tides/storms etc. WC to email Environmental department at M.P. Shire what their plans are for cleaning on Dromana Beach.</p> <p>MPBBA – Rick Congratulated JA on her years of service. Rick asked that if there is a loss of car parking in the caravan park due to the Bay Trail will locals get a free parking sticker. MPBBA have now reached 1,000 members – congratulations.</p> <p>Extraordinary meeting to be held at the Depot on Wed afternoon 12<sup>th</sup> @ 1pm - only if the Bay Trail plans have been received from the Shire.</p>	
8.	<p><b>Meeting Closed: 8:20pm</b>  <b>Next meeting: 6:30pm Dromana Tennis Club</b></p>	